

Choices Direct

Terms & Conditions Mother's help/Nanny

(1) I confirm that I have read all the written material provided by Choices Direct and that I am eligible to be a Mother's help/Nanny. I understand that I have to show a high degree of responsibility and to take my duties seriously.

(2) I confirm that I have answered all questions honestly and that all the information that I have supplied is true.

(3) I agree to stay in close contact with Choices Direct agency after submitting this application form. I agree not to travel to the host family until I have received an official confirmation of placement; this is usually in the form of an invitation letter from the Choices Direct Agency.

(4) I shall familiarize myself with all visa requirements (if any) and obtain necessary documentation.

(5) I agree to pay all costs for travel, to and from host country; including debts incurred telephone bills. I also agree to bring money for emergency expenses.

(6) I agree to abide by all rules set by the host family, for example, in relation to not smoking, use of the telephone, visitors and so on. During my stay I shall behave in a manner which does not reflect badly on the host family, host agency and Choices Direct Agency.

(7) I realize that the success of my stay with the host family depends on my own initiative and I agree to integrate myself in family life and to communicate openly with the family should any problems arise and to actively seek a solution.

(8) If no solution can be reached, and I decide to leave the family, I agree to give 14 days' notice. I also agree to contact the Agency prior to leaving the host family.

(9) I agree that on arrival at the host family I shall discuss in detail with the host family, the daily and weekly routine, and mine and their expectations. I also agree to let Choices Direct Agency know of any future holiday/travel arrangements.

(10) I carry out my childcare housework duties to a high standard. I agree to keep my room clean and tidy and to maintain a high standard of personal hygiene. I understand that my duties may be the following:-

- Machine wash clothes/laundry
- Vacuum
- Clean bathrooms, kitchen, communal areas and children's rooms
- Ironing and polishing, care for pets, washing up, bed making/changing
- Babysitting, sole charge of children over day/over night
- Prepare/Cook meals for children and family
- Bring and collect children to and from school/nursery
- Bath/dress/feed children if necessary
- Entertain children

(11) I agree to seek the advice of the host family before administering any form of discipline. I also understand that under no circumstances should hit the children, shout at them or leave them on their own regardless of their ages.

(12) I agree to maintain confidentiality and not to discuss details of the host family's private life.

Submission of the application form to Choices Direct Agency constitutes acceptance of the above agreement.

Applicant signature:

Print name:

Date:

2 Dollis Park, Winston House, Unit 321, London, N3 2HF

www.choices-direct.co.uk / email: info@choices-direct.co.uk Tel: 020 8617 8737

Company registered in England and Wales, Reg no: 7441705